Memorandum of the 12th Ordinary General Assembly Meeting of the African Association for Rural Electrification (CLUB-ER)

Hotel IBIS Plateau – Abidjan / Côte d’Ivoire, 22 September 2016

1 Opening of the meeting

The 12th Ordinary General Assembly (GA) of the CLUB-ER was held on September 22, 2016 at the Hotel IBIS Plateau Abidjan. The list of members present is attached as annex, 20 members out of 37 were present, forming the required quorum of 50%.

Due to official reasons the current President of CLUB-ER could not attend, and therefore the meeting was opened and chaired by his representative, Mr Jean-Luc YAO BI from CI-ENERGIES.

The agenda was proposed by Mr Hary ANDRIANTAVY, Executive Secretary and approved by the participant as presented.

The Assembly elected the Rural Electrification Agency (REA) of Zambia and the ARSEL Cameroon to assist the Executive Secretary in preparation of the Memorandum

2 Induction of the Executive Secretary

Mr Hary ANDRIANTAVY was officially inducted in his new functions by the General Assembly.

3 Activities and financial report

The Executive Secretary presented the activities and financial report of the association covering the period January 2016 to August 2016.

It was noted that from January to November 2015, the functions of the Secretariat were entrusted to IED. The activities were focused on the recruitment of the Executive Secretary whose process started in March 2015 and finalized in November 2015 when the Executive Secretary was appointed.
The activities conducted from November 2015 to August 2016 can be folded in two parts: i) the international positioning and ii) trainings (webinars and home training).

Financial situation

The financial situation for the period 2015 up to August 2016 was then presented.

It was noted that the average level of recovery of the membership fees was 65%. The Members in attendance who were not up to date in the payment of their membership fees explained the rationale behind the delays in the payment and, committed themselves to clear the outstanding payments.

The meeting agreed that Executive Secretary should write a reminder to all the Members who were not in attendance for the financial clearance.

A proposal was made for the Associate Members to assist the Executive Secretary in mobilizing funds with international donors, including the European Commission.

4 Admission of New Members

→ Official Members

In response to the written requests addressed to the Secretariat of the CLUB-ER, as well as the presentations made to the General Assembly, the following 3 applicants were admitted as members of the Club-ER:

- the Rural Electrification Agency of Burundi (Agence Burundaise de l'Electrification Rurale (ABER));
- the Rural Electrification Agency of Guinea (2) l'Agence Guinéenne d'Electrification Rurale (AGER);
- Electricity of Mayotte (Electricité de Mayotte (EDM)).

ADER Chad expressed its desire to join CLUB-ER through a written application, but could not attend the meeting. Nevertheless, the General Assembly accepted its application.

→ Associate Members

The following companies also submitted their applications to become Associate Members.

- ELVI Energy
After having listened to their motivation to join the CLUB-ER, the Members listed above were admitted as new members.

5 Presentations of the activities 2016-2017

The Executive Secretary presented to the Members the activities planned for 2016-2017 including the budget. These activities mainly revolved around the topics approved following the survey conducted with the Members in 2014:

1. Consolidation of RE impact on poverty reduction and rural development;
2. Organizational schemes of RE, emergence of national private operators and cross border electrification,
3. Tools and technologies at the services of RE, including GISs;
4. Light technical specifications and costs reduction;
5. Financial aspects of RE: national and international funding mechanisms, tariffs and taxation.

The activities are listed below:

- **Capacity building**
  1. Training seminars (Workshops)
  2. Operational trainings (Technical)
  3. Webinars
  4. Vocational training
  5. Twinning activities.

- **Capitalization**
  1. Publication of a leaflet or/and booklet
2. Improvement of the website and management of social networks (Facebook, Twitter, Linkedin)

3. Visibility actions

4. Regional and international visibility events.

During this General Assembly, ELVI Energy committed itself to bring its support to CLUB-ER and its members to fund the training in the field of HPP (Hybrid Power Plant).

SCHNEIDER Electric also has taken commitment to support the implementation of vocational training in the field of rural electrification

Finally, IFDD reiterated its will to assist the CLUB-ER in its training, visibility and communication activities.

6 **Chairmanship of the CLUB-ER**

The Members in attendance unanimously extended the term of the Chairman and others entities including Steering Committee to enable him finalize the ongoing Headquarter agreement with Cote d'Ivoire, in the framework of the transitional period which was supposed to end 31 December 2015.

7 **Selection of the venue of the next general Assembly**

The representative of REA Zambia confirmed the hosting of the next General Assembly at Lusaka, Zambia in 2017. Members of the Ordinary General Assembly thank REA Zambia and confirm its proposition.

8 **Rules and regulations**

Some provisions of the statutes and regulations which were adopted in December 2014 are not in compliance with the laws governing associations in the host country. Therefore, an Extraordinary General Assembly shall be held to amend the rules and regulations.
9 Closing of the Meeting

The General Assembly commended the Ministry of Energy, Directorate General of Energy (DGE) and CI-Energies for their support in the successful organization of this Ordinary General Assembly.

After being finalized by the participants, the draft memorandum prepared by the rapporteurs was adopted by the participants, marking the closing session of the Ordinary General Assembly.

Done in Abidjan, September 22, 2016
For the participants,

Mr Jean Luc YAO BI
Chairperson
CI-Energies